

GREENBANK PREPARATORY SCHOOL & DAY NURSERY



APPLICATION FORM

Application for entry into Day Nursery / Preschool / Preschool-School / School
(circle as appropriate)

Full Name of Child:

Date of Birth

Sex Boy / Girl

Number of children in family: This child's position in family:

Previous school (if applicable):

Required date of entry:

Day Nursery Deferred Entry: To retain a place, deferred entry is accepted **ONCE** and for a maximum of ONE MONTH other than in TIMMY TIPTOES which is THREE MONTHS.

Parents' Details

First Parent's Name: Second Parent's Name:

Home Address: Home Address:

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Telephone: Telephone:

Mobile: Mobile:

Email: Email:

Occupation: Occupation:

Company: Company:

Please leave blank - FOR OFFICE USE								
N	PS	R	Y1	Y2	Y3	Y4	Y5	Y6
			Kent	Windsor	York			

Day Nursery & Preschool: *All Nursery children & those Preschool children who are NOT joining Greenbank Preparatory School*

Do you wish your child to attend FULL or PART TIME? (AM 7.30am – 1pm / PM 1pm – 6pm).

If part time, please circle as appropriate:

Monday	am	pm
Tuesday	am	pm
Wednesday	am	pm
Thursday	am	pm
Friday	am	pm

Preschool - School: *Preschool children who ARE joining Greenbank Preparatory School*

Preschool children who are joining Greenbank Preparatory School have the following options:

- i. Full time: 50 weeks - full sessions 7.30am – 1.00pm and 12.30pm – 6.00pm, full days from 7.30am – 6.00pm.
- ii. Term time: 35 weeks, full sessions as above.
- iii. Full time: 50 weeks - school sessions 8.30am – 1.00pm and 11.45am – 3.15pm, full days from 8.30am – 3.15pm.
- iv. Term time: 35 weeks, school sessions as above.

I will require Option i / ii / iii / iv childcare. **(Please circle as appropriate).**

Please circle as appropriate:

Monday	am	pm
Tuesday	am	pm
Wednesday	am	pm
Thursday	am	pm
Friday	am	pm

Wraparound care is available for Options iii and iv from 7.30am until 6pm. Sessions are also available throughout all school holidays, other than Christmas when the site is closed.

To Register Your Child: *Please complete the application form and acceptance and agreement card*

- **Day Nursery & Preschool:** a deposit of £100, refundable when your child leaves.
- **Preschool – School:** *Preschool children who are joining Greenbank Preparatory School:* a non-refundable registration fee of £20 and a deposit of £200, refundable at the end of Year Six.
- **Greenbank Preparatory School:** a non-refundable registration fee of £20 and a deposit of £200, refundable at the end of Year Six.
- *Payment can be made by either BACS transfer Sort Code: 161533 Account No: 11839757 or by cheque (please make cheques payable to Greenbank School Ltd).*

Notice Period: I understand that:

- **Day Nursery & Preschool:** four weeks' written notice or fees to be paid in lieu is required before removing my child.
- **Preschool – School:** *Preschool children who are joining Greenbank Preparatory School:* two terms' written notice is required by no later than 10th January and my child's place in Preschool will be forfeited with immediate effect. Written notice received after 10th January will incur a fee equivalent to two terms' school fees and my child's place in Preschool will be forfeited with immediate effect.
- **Greenbank Preparatory School:** a term's written notice is required or fees to be paid in lieu.

First Parent's Signature: Date:

Second Parent's Signature: Date: